

EVENT: 5th Annual Meeting of Serbian Neurosurgical Society
and Pre-Meeting Course(s)
PLACE: Kragujevac, Republic of Serbia
TIME: October 24-27, 2019
ORGANISER: Serbian Neurosurgical Society, Belgrade, Serbia
Event website: <http://www.vascularneuro.talkb2b.net/>
PROFESSIONAL ORGANISER: ULTRA MARINE D.O.O. Belgrade, Serbia

Terms and Conditions of Attendance and Participation
5th Annual Meeting of Serbian Neurosurgical Society and Pre-Meeting Course(s).

These terms and conditions govern attendance and participation in the **5th Annual Meeting of Serbian Neurosurgical Society and Pre-Meeting Course(s)** (Event furtheron) organized by Serbian Neurosurgical Society (Organizer furtheron), to be held from 24th to 27th October 2019. in Kragujevac, Republic of Serbia.

By registering for the Event attendees and participants accept these Terms and Conditions (T&C furtheron) and agree to the same in full and unconditionally, forming a binding legal contract between ULTRA MARINE D.O.O. Belgrade, Serbia, acting as professional conferences organizer (PCO furtheron) and the registered attendee or participant.

Those registering on behalf of another individual, are responsible to ensure the person attending or participating is aware of the T&C and agrees and accepts them.

1. Registration

1.1 Registration of persons desiring to become attendees or participants in the Event should be done online by using the Event website. It will be confirmed after receiving full payment of registration dues specified (Registration Fee furtheron).

1.2 Only participants who complete their registration will be able to participate in the scientific and/or social program of the Event.

1.3 All registered Event attendees or participants will be e-mailed confirmations. Attendee or participant is kindly requested to print confirmation letter and bring it with on the day of the Event for a smooth on-site registration process.

1.4 Those who do not receive a confirmation notice before the Event, are requested to contact the Event Secretariat at vascularneuro@snss.org.rs

1.5 Registration will only be valid upon receipt of the full payment by the registration department according to the deadline indicated. An e-mail confirming registration will only be sent after receipt of payment of the required Registration Fee.

1.6 The date of payment is decisive for the Registration Fee. Even if the registration form is received before the early bird or regular deadline for registration, it will not be considered as

early or regular registration if the payment of Registration Fee has not been received before the respective deadlines.

1.7 Outstanding payments collected immediately prior to the Event, during on-site registration, shall be charged at the on-site rate of the Registration Fee.

2. Payment

2.1 Payment of the applicable fees by persons desiring to become attendees or participants for the Event is due prior to their registration. If such payment is insufficient or declined for any reason, the PCO may refuse to admit such person to the Event and shall have no liability in this regard.

2.2 Payment Methods – Payments to the PCO can be done through bank account (by Bank Transfer) or using payment or credit cards – VISA or MasterCard. Card payment is realized in cooperation with AllSecure doo, Belgrade, and UniCredit Bank Belgrade and is performed in a safe and certified way through AllSecure Payment Gateway verification procedures, by persons desiring to become attendees or participants simply entering their payment card information when registering.

2.3 In the case of transactions by payment cards, the Registration Fee amount in the Euro as indicated on the Event website, is paid in the RSD counter-value in accordance to the selling exchange rate of the National Bank of Serbia on the day of transaction. If payment is made in a currency other than Euro during the transaction, that currency will be converted into Euro and the amount debited to the payment card may differ from the indicated rate of the Registration Fee. In this case, the PCO will not be deemed responsible, nor will there be any refund of the arising exchange differences.

2.4 After the card information is entered and the payment is confirmed, the bank authorizes the transaction and the transfer of the Registration Fee is approved. The transaction will be completed immediately and the indicated amount in dinars (Serbian currency) will be charged to the account. Thereupon, the attendee or participant's request for registration is ready for acceptance, and a notification of registration will be delivered.

In the event that the payment is not completed, the notification of registration will not be delivered to persons desiring to become attendees or participants.

2.5 Taxes – fees may be subject to sales tax, value added tax, or other taxes and duties which, if applicable, will be charged to persons desiring to become attendees or participants in addition to the Registration Fee.

3 Data protection for card payments

3.1 When entering payment card information, confidential information is transmitted via a public network in a protected (encrypted) form using the SSL protocol, using the latest sophisticated data tokenization methods, and in accordance with PCI-DSS standards. The security of data in the purchase is guaranteed by the processor of payment cards- All Secure and PCI DSS. No information about the payment card is available to the Supplier at any moment.

3.2 3D Secure Protection for All Merchants and Customers - AllSecure Payment Gateway uses the highest global standards of protection and privacy of data. We use AllSecure Payment Gateway and we are automatically included in 3D-Secure protection, thus guaranteeing clients the security of purchasing. Client payment card numbers are not stored on the Supplier's system, and the entry itself is protected by SSL data encryption.

3.3 PCI DSS Standards - AllSecure Payment Gateway is consistently complying with all the requirements of card organizations in order to increase the level of security of traders and customers. From 2005 to the present, without interruption, the system has been certified as PCI-DSS Level 1, which is the highest standard in the industry. PCI Data Security Standard (PCI-DSS) is a standard that defines the necessary security measures for processing, storing and transmitting sensitive data. PCI Standards protects sensitive cardholder data during the entire payment process: from the moment the data is entered at the Supplier's point of sale, during communications between the Supplier and relevant banks and credit card organizations, and the subsequent storage of such data.

4. Cancellation policy and Refund

4.1 Requests for registration cancellation must be submitted in writing to the Event Secretariat at vascularneuro@snss.org.rs

- For cancellations requests received until **August 31st, 2019** refund of Registration Fee will be 100%.
- For cancellations requests received until **September 25th, 2019** refund of Registration Fee will be 50%.
- After **September 26th, 2019** the Registration Fee will not be refunded.

4.2 All refunds will be effected the same way as received (bank account transfers or payment card entries) and in accordance with this section 7 of T&C.

4.3 Registration Fee refunds will be processed latest within 30 days after the end of the Event. Bank charges will be deducted from the refund.

4.4 If no refund is required but a change in participant registration is needed, including a transfer of attendee or participant rights to other designated person, then the Event Secretariat must be informed in writing via email to vascularneuro@snss.org.rs

5. Complaints

5.1 If attendee or participant notices any irregularities when registering or they have not received the registration confirmation, they should kindly contact the Event secretariat at: vascularneuro@snss.org.rs or the PCO who will endeavour to correct the irregularities.

5.2 If attendees or participants are not satisfied with the PCO service or have issues relating to payment, please forward complaint with complete information directly to the Event secretariat

at: vascularneuro@sns.org.rs not later than 2 days following the date when such irregularity took place.

5.3 Support services - PCO and the Event secretariat - are available to handle all payment support and/or complaints on business days (Monday to Friday) from 9 a.m. to 5 p.m. Support services shall be obliged to respond to attendees' or participants' complaints within 2 business days following the receipt of the complaint and shall be obliged to provide complete information.

6. Guarantees and Limitation of Liability

6.1 The Organizer gives no guarantees in respect of any aspect of the Event or any materials related thereto or offered at the Event and, to the fullest extent legally possible, disclaims all implied guarantees, including but not limited to guarantees of fitness for a particular purpose, accuracy, timeliness and merchantability. The Event is provided on an 'as-is' basis. Neither the Organizer nor its affiliates or the PCO accept any responsibility or liability for reliance by attendees or participants or any person in any aspect of the Event or any information provided at the Event.

6.2 Except as required by law, neither the Organizer and its affiliates, nor the PCO, shall be liable for any direct, indirect, special, incidental, or consequential costs, damages or losses arising directly or indirectly from the Event, or other aspect related thereto, or in connection with the T&C.

6.3 The maximum aggregate liability of the Organizer or the PCO to an attendee or participant for any claim in any way connected to, or arising from, the Event or these T&C, whether in contract, tort, or otherwise (including any negligent act or omission), shall be limited to the amount paid by attendees or participants to the Organizer or the PCO under these T&C.

7 Attendee Other Rights and Obligations

7.1 Admittance – Registration entitles to admittance to the Event. Any and all other costs associated with attendance (including and without limitation travel and accommodation expenses) shall be borne by attendees or participants and the PCO shall have no liability for such costs.

7.2 Use of Likeness – by attending the Event, attendees or participants acknowledge and agree to grant the Organizer and/or PCO the right to record, film, photograph, or capture their likeness during the Event through the use of any media now available or hereafter developed, and to distribute, broadcast, use, or otherwise globally disseminate, in perpetuity, such media content without any further approval from, or any payment to attendees or participants. By granting such right to the Organizer and/or PCO, it shall have the exclusive and unlimited right to edit such media content, to use the media content alone or together with other information and the right to allow others to use or disseminate the media content.

7.3 Event Content – attendees or participants acknowledge and agree that the Organizer and/or PCO, in their sole discretion, reserve the right to change any and all aspects of the Event,

including but not limited to, the Event title, themes, content, program, speakers, performers, hosts, moderators, venue and time.

8. Intellectual Property

8.1 All intellectual property rights in and to the Event and the Event content including the Event website, material published on the Event website and all materials distributed at, or in connection to, the Event are owned by the Organizer and/or its affiliates or the Event participants, sponsors or speakers presenting at the Event who ceded copyrights irrevocably and exclusively to the Organizer. All such rights – including in particular the right to use, reproduce, represent, publish, adapt, translate and distribute, in any country, in any language, in any form and on any kind of support, including on electronic means or the Internet, and for the entire period of copyright protection - are reserved. Any use of such Event content for any reason is not allowed without a prior written permission of the Organizer. Attendees or participants may not use or reproduce, or allow anyone to use or reproduce, any of the Organizer's trademarks, trade names appearing at the Event, in any Event content, or in any materials distributed at or in connection to the Event, for any reason without the prior written permission of the Organizer.

8.2 For the avoidance of doubt, nothing in the T&C shall be deemed to vest in attendees or participants any legal or beneficial right in or to any trademarks or other intellectual property rights owned or used under license by the Organizer or any of its affiliates. Nor does the T&C grant attendees or participants any right or license to any other intellectual property rights of the Organizer or its affiliates, including the Event participants, all of which shall at all times remain the exclusive property of the Organizer and its affiliates.

9. Prohibited Conduct

9.1 Limitations on Use – attendees or participants agree that they will not reproduce, republish, distribute, transmit, display, broadcast or otherwise exploit in any manner any and whatsoever data, information, knowledge of technique, know-how transferred and made available to attendees or participants at the Event, in any form and/or media, including but not limited to those available as online content of the Event website (including but not limited to access to online scripts, chat rooms, etc.).

9.2 Attendees or participants accept and acknowledge that they may use said material for personal and non-commercial use only, without altering or removing any trademark, copyright or other notice from such material. Furthermore, attendees or participants agree not to sell, trade, transfer, or share any complimentary merchandise they receive at the Event or in connection thereof.

9.3 Disruptive Conduct – attendees or participants acknowledge and agree that the Organizer and/or PCO reserves the right to remove individual attendee or participant from the Event if the Organizer and/or PCO, in its sole discretion, determines that their presence or behaviour has created a disruption or hindered the Event or the enjoyment of the Event by other attendees or participants.

10. Privacy policy

10.1 Definitions - These provisions on privacy policy regulate practice of gathering information from users when using the Event website and/or Organizer or PCO sites [<https://ultramarine.vcongress.de/website>], as well as their storage in databases. Privacy policy provisions include discussion of the reasons why and the procedures how attendees' or participants' personal information is being collected, used and protected.

10.2 The method of collecting and using data - During attendees' and participants' visit of the Event or other related websites, their personal information may be collected, which is necessary to set up their accounts, for the purpose of charging or delivering required services. Attendees' and participants' personal information is used solely to be able to provide attendees and participants with the services desired, to meet their requirements or to tailor offers, i.e. to personalize it, to improve the work of the website, ensure administrative checks, establish contact with attendees and participants, improve advertising and promotional results and generally improve offer of services on the market, as well as for the purpose of cooperation with law enforcement institutions.

10.3 Attendees' and participants' personal information is not shared with third parties for their marketing needs, unless attendees and participants are given the option to exclude this practice. However, attendees' and participants' information may be disclosed to affiliated business units and partners that are deemed part of this Privacy Policy, like for example in case of making the information accessible during maintenance or repairs required for ensuring normal operation of the websites. Attendees' and participants' personal information shall never, under any circumstances, be missused.

10.4 Data storage - "SciSerTec" as a service provider on the Event website makes maximum efforts to protect privacy when persons are "online" as users. User personal information is kept in a safe and confidential manner and processed in a lawful way in accordance with this Privacy Policy. Appropriate technical and organizational measures, including the encryption of user information, are taken to protect users' personal information against accidental loss, destruction, damage, alteration or against unauthorized and illegal access and processing. Users' information shall be kept for as long as necessary to process attendees' or participants' requests, their payments, making a refund, responding to a complaint, or providing them with promotional information to which they have applied.

10.5 PCO undertakes to take reasonable steps to ensure reliability of its staff having access to the personal data of attendees and participants and to ensure their commitment to confidentiality or their compliance to appropriate statutory obligation of confidentiality.

10.6 Cookies - A cookie is information stored on users' computers by websites they visit. Cookies typically store user settings, settings for a website, such as a preferred language or address. Later, when users open the same website again, the Internet browser sends back the cookies that belong to that page. This allows the page to recognize and display information tailored to user's particular needs. If a user does not want the Event or related websites to have access to user cookies, the user can block them as most web browsers allow users to block cookies by setting up their web browser.

10.7 Event Organizer and PCO reserve the right to alter this Privacy Policy at any time whereupon such amended text becomes valid immediately after publishing.

Further usage of the Event or other related websites after modifications of this Privacy Policy means that attendees and participants accept all the terms of the Privacy Policy thus altered. Therefore, attendees and participants are encouraged to periodically re-read again the information contained in the Privacy Policy section of these T & C in order to be informed of any changes.

11. Certificate of attendance

11.1 A certificate of attendance will be issued to all attendees and participants.

11.2 The Event will be accredited by the European Accreditation Council for Continuing Medical Education (EACCME®) and Serbian Health Council. Each participant will claim only those hours of credit which he/she actually spent in the Event educational activities.

12. Final Provisions

12.1 In the event that one or more provisions of the T&C are no longer effective and applicable for any reason, this shall not affect the other provisions of the T&C, which shall remain in effect as though the provision no longer effective and applicable never existed as its integral part.

12.2 For everything not regulated by the T&C, the relevant legal regulations in effect for the territory in which the PCO is located shall apply.

12.3 All disputes arising from the T&C shall be resolved amicably, in writing. If an agreement cannot be reached in this manner the dispute shall be dealt with by the competent court in Belgrade, Serbia and shall be subject to Serbian law.

ULTRA MARINE D.O.O. Belgrade
Stevana Sremca 3
Belgrade, Serbia
neurovascular@snss.org.rs
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